



A note about our online installation instructions:

Most Modern Fan Co. products have been in our assortment for several years or longer. As we continually work to improve product performance and user experience, we occasionally introduce subtle (and sometimes dynamic) product changes. These can affect the steps associated with assembly and installation of our products depending on when a fan was produced.

The instructions posted here are intended to represent our most current product versions and configurations and the associated installation steps. If your fan or parts of your fan do not appear to match what is included here, please contact customer service for guidance and support in identifying which version of a fan you may have and provision of the associated installation instructions which correspond to that version.

If in doubt, or if you have any questions at all related to assembly, installation or operation of your fan, please contact us!

709 Washington Street • Ashland, OR 97520 • (tel) 888.588.3267 • (e) info@modernfan.com

www.modernfan.com



Stella

THE MODERN FAN COMPANY
Customer Service
M-F 8am - 4pm (PST)

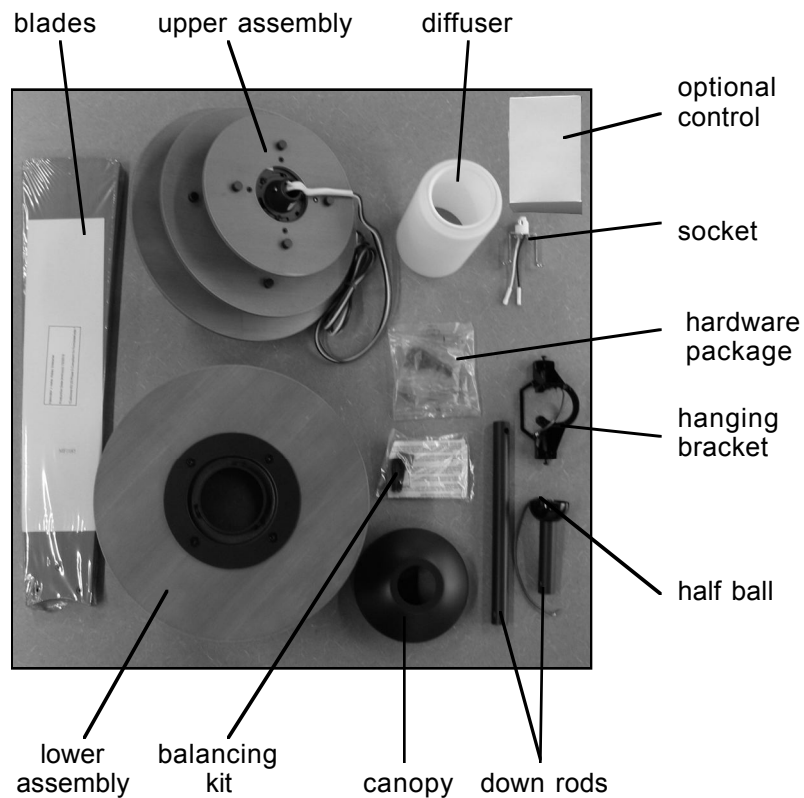
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Stella Fan- Installation instructions

Should you have any questions or difficulty installing your new fan, please contact Modern Fan Co. customer service immediately.

Note: Power supply must be turned off prior to any contact with electrical wires. It is recommended that a licensed electrician be hired to install your ceiling fan.

(1) Remove and identify contents of carton.

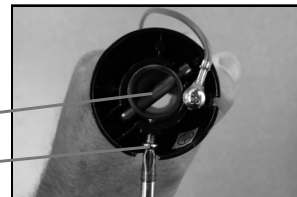


(2) Using machine screws and washers from hardware package or existing screws and washers in junction box, securely attach hanging bracket to ceiling junction box.



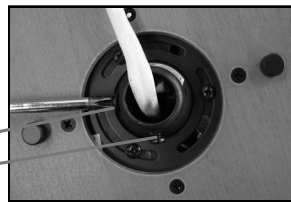
(3) Remove stopper pin and half ball from small down rod by loosening set screw on half ball. Set parts aside for reinstallation in step (7).

stopper pin
set screw



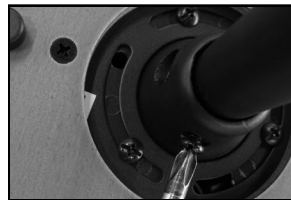
(4) Remove the stopper screw and loosen the set screw on the fan collar. Set the stopper screw aside for step (5).

stopper screw
set screw



(5) Run fan wires through selected down rod. Reinstall stopper screw from step (4) and firmly tighten set screw on fan collar against down rod.

Note: If ceiling height allows, using a longer down rod will increase airflow and efficiency.



(6) Slide fan canopy over down rod and carefully rest on top of fan body.

canopy



(7) Reinstall half ball from step (3) on end of down rod. Be sure that stopper pin is inserted through down rod and seated in half ball. Tighten set screw against down rod.

stopper pin
set screw



(8) Lift fan to ceiling and set half ball in the hanging bracket so that the ridge on the edge of the hanging bracket is seated in the slotted channel in the half ball.



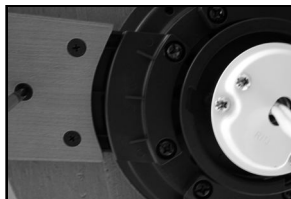
(9) With fan safely suspended by bracket, make wire connections with wire nuts included in hardware package as described in the **Control Installation Instructions**. If using optional #003, #004 or #005 controls, the receiving unit should be placed inside the arms of the hanging bracket and connected at this time.

(10) Remove set screws on the sides of the hanging bracket. Lift canopy to ceiling. Align slots on side of canopy with set screws on hanging bracket. Reinstall and tighten set screws to hold canopy in place.

set screw



(11) Using blade screws from hardware package, secure blade to blade arm. Start all three screws before completely tightening. Repeat for all four blades.



(12) Follow steps **(a)** through **(e)** to install socket and lamp:

(a) Remove three screws holding socket plate in position and set screws aside for step **(d)**.



(b) Route quick connect wires from socket through socket plate and connect to lead wires from fan.



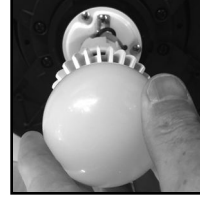
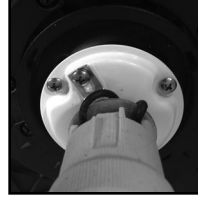
(c) Remove and use two remaining screws on socket plate to secure socket bracket to socket plate.



(d) Carefully position wire connections inside of posts on fan hub and place socket plate over attachment posts for reassembly with screws from step **(a)**.

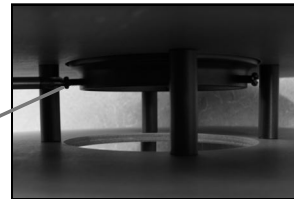


(e) With socket plate and socket attached to fan, install LED lamp/bulb.



(13) Loosen (but don't remove) all three diffuser screws on lower assembly so that the glass diffuser can be inserted.

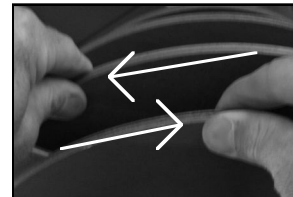
diffuser screws



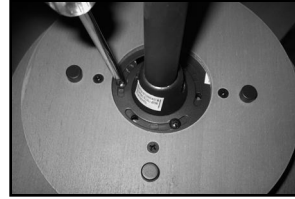
(14) Insert glass diffuser and tighten the three diffuser screws to secure to lower assembly. The rubber gasket around the neck of the diffuser may need to be adjusted or repositioned in order for the diffuser to insert fully into the metal fitting.



(15) Align tabs on lower ring assembly with slots in upper assembly and rotate clockwise to attach. Pull on outside edges of upper and lower assembly to ensure a snug fit.

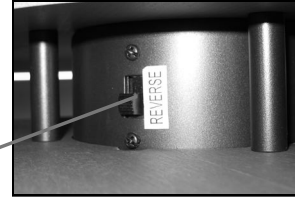


(16) In order to align posts on upper and lower ring assemblies, loosen three adjustment screws on upper assembly. Rotate upper assembly until posts are aligned with lower posts. Then tighten adjustment screws to secure in place.



(17) Install optional wall control as described in the control installation instructions (unless you are using a handheld remote control only).

(18) Your fan is reversible for summer and winter operation. The reverse switch is located on the top of the fan body. When reading the REVERSE label, the DOWN position is for summer and the UP position is for winter.



reverse switch

(19) The rotor and motor of your fan have been dynamically balanced at the factory. In addition, the blades have been matched to the nearest gram to ensure a well balanced ceiling fan. Furthermore, a blade balancing kit has been included with your fan. Please refer to the instructions packaged with the balancing kit should your fan require additional balancing.



Modern Fan Co. Control Options for AC motors and LED light kits

When ordering your fan, you should have selected the control most appropriate for your fan and electrical requirements.

Controls are intended for use with one fan (except #009A/009B as noted).



#FC-001 *Fan Speed Control*

A basic fan control used to operate a fan only, providing four speeds. **Not compatible with remote control*



#FC-002 *Three Wire Fan Speed & Light Control*

For operation of a fan with light. Requires two circuits (three wires). Provides four speeds and full range dimming. **Not compatible with remote control*



#FC-003-LED *Handheld Remote Control*

Designed for independent operation of a fan and light using only one circuit (two wires). Provides three speeds and full range dimming or “on/off” switching. Includes handset, receiver, two AAA batteries and comes with a wall hanging bracket for handset.



#FC-004-LED *Two Wire Fan Speed & Light Control*

Designed for independent operation of a fan and light using only one circuit (two wires). Provides three speeds and full range dimming or “on/off” switching and wires into wall box. Includes wall switch, switch plate and receiver.



#FC-005-LED *Two Wire Wall Control with Remote Handset*

A combination control set providing three speeds and full range dimming or “on/off” switching from wall control and/or remote handset. Includes one receiver, a remote handset with hanging bracket, two AAA batteries and wall control with switch plate.



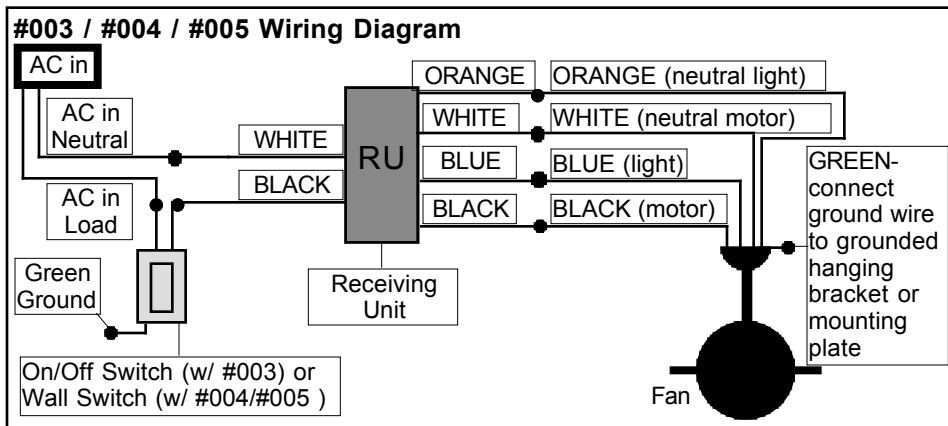
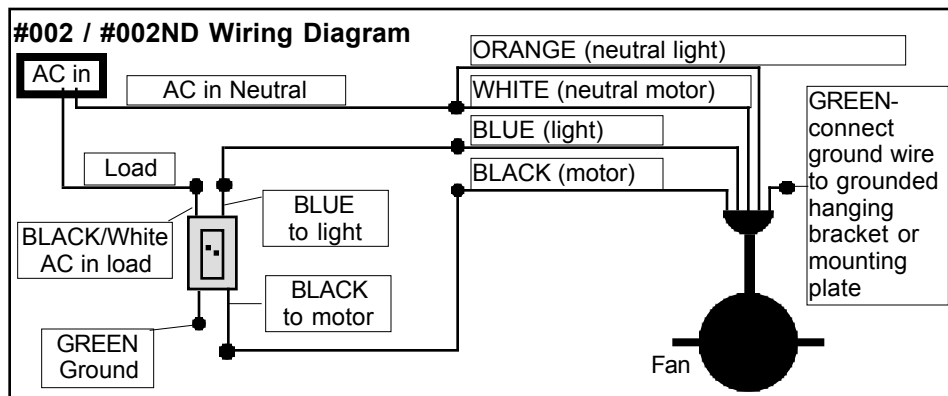
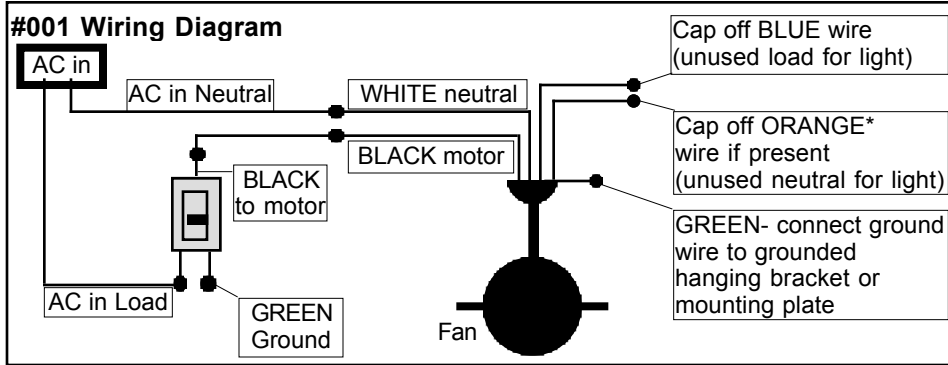
#FC-009A/009B *Multi-Fan Control (sold separately from fans)*

A three speed fan control designed to control two fans (#009A) or three to five fans (#009B) on a single circuit. Separate control/switching of lights must be planned if this control is to be used for fans with lights. For AC motors only.

**Not compatible with remote control*

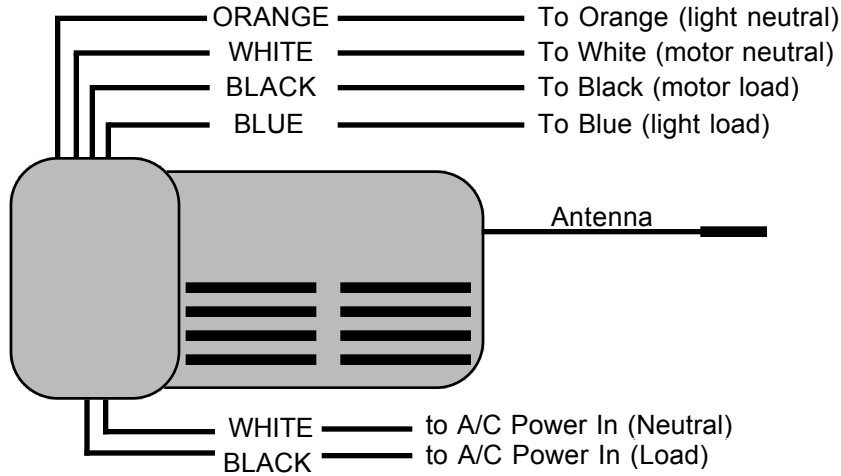
Installation Instructions: With power turned off at breaker, make wire connections from the fan to the power supply at the ceiling and from the control to power at wall box as shown in the wiring diagrams below.

Note: For #009A or #009B, refer to printed instructions included in control box/packaging.



#003, #004 and #005 Receiving Unit Wiring Instructions:

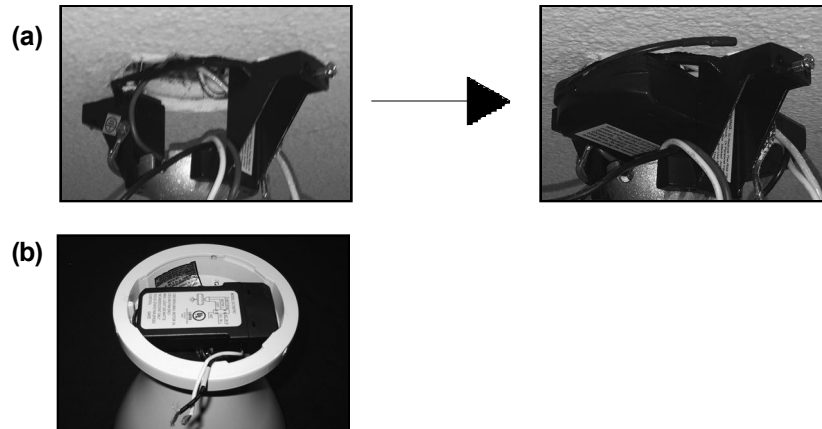
With fan suspended from ceiling and with power off at breaker box, make wire connections as shown below. The receiving unit sits in the ball hanging bracket of most models as pictured (a), or in the upper portion of the fan body in flush mount models (b).



Receiving Unit Placement:

While there is ample room for the receiving unit as shown here, the wires can sometimes become difficult to manage in the space available. Trimming excess wire before making connections can ease wire management.

Tip: Splicing lighter gauge wire to the power supply and positioning the heavier wires up into the junction box can also ease wire management.

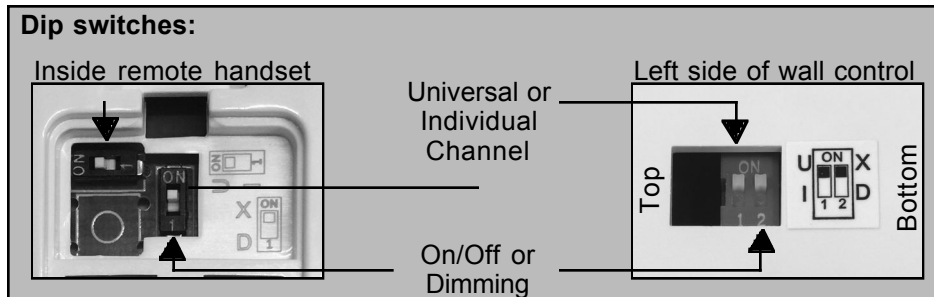


Dimming Selector Switch (for #003, #004 and #005 only):

The remote handset (#003/#005) and wall control (#004/#005) ship pre-set for “on/off” operation of the light. The **LIGHT** button will turn the light on and off when pressed and released.

To enable dimming function on the remote handset, move the vertically oriented dip switch down from ON to 1 (or from X to D). On the wall control, move the right (or lower) dip switch from ON to 2 (or from X to D). Dip switches are located inside the battery cover of the remote handset and on the left side of the wall control. See image below.

With dimming enabled, pressing and holding the **LIGHT** button will increase or decrease brightness, stopping at the minimum and maximum brightness levels or when the **LIGHT** button is released.



Universal or Individual RF Channels (for #003, #004 and #005 only)

The remote handset (#003/#005) and wall control (#004/#005) ship pre-set to a “Universal” or common RF channel. If you have multiple fans in close proximity, you will want to set the remote handset and/or wall control to an “Individual” (or unique) channel. To select the “Individual” channel on the remote handset, move the horizontally oriented dip switch from ON to 1 (or from U to I). On the wall control, move the left (or upper) dip switch from ON to 1 (or from U to I). See images above.

After selecting the individual RF channel(s), you will need to pair your remote handset and/or wall control with the receiver. Begin by turning power off on the wall control, on the main switch leg or at the circuit breaker if there is no wall control or on/off switch in use. Switch the power supply back on and immediately press and firmly hold down the **LIGHT** and **FAN OFF** buttons simultaneously for 10 seconds. If using both a remote handset and wall control with a fan, repeat these pairing steps with the second device. If using a handset or wall control only, repeat the pairing steps again with that device. This “pushes out” the Universal code from the receiver memory and will avoid interference from any nearby controls set to the Universal channel.

Contact Modern Fan Customer Service with any questions related to installation or operation of your fan.

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