



Altus Hugger

MODERN FAN COMPANY
Customer Service
M-F 8am - 4pm (PST)

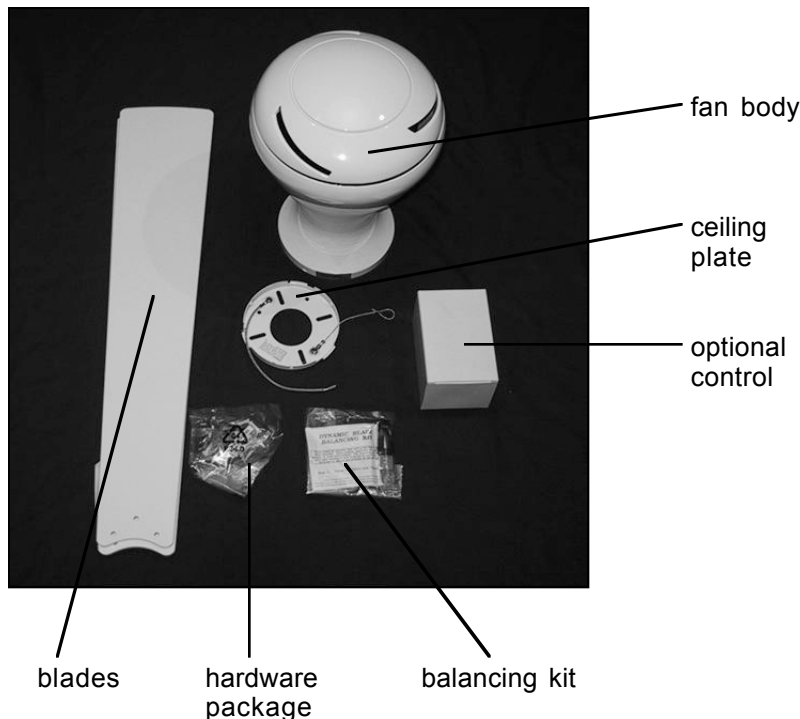
(ph) 888.588.3267
www.modernfan.com

Altus Hugger Fan- Installation instructions

Should you have any questions or difficulty installing your new fan, please contact Modern Fan Co. customer service immediately.

Note: Power supply must be turned off prior to any contact with electrical wires. It is recommended that a licensed electrician be hired to install your ceiling fan.

(1) Remove and identify contents of carton.



(2) Using the existing screws from your junction box, or the machine screws from the hardware package, secure the ceiling plate to ceiling junction box. The electrical wire must be accessible through the hole in the center of the ceiling plate.

suspension cable and loop



(3) Secure suspension cable loop around the hook inside the top of the fan body.

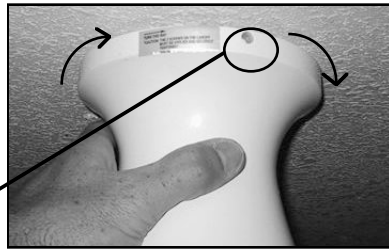
hook

With fan safely suspended by cable, make wire connections with wire nuts included in hardware package as described in the control installation instructions. If using the optional #003 or #004 control, the receiving unit should be placed inside the top of the fan and connected at this time.



(4) Lift fan body and carefully align collar with ceiling plate. Tabs on ceiling plate should seat into channel on inside of fan collar. Rotate fan so that set screw holes on fan body align with set screw holes on ceiling plate.

set screw hole

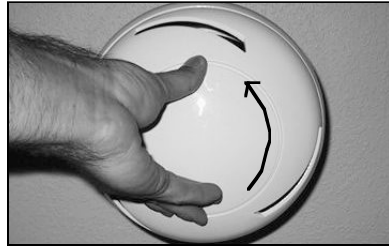


(5) Insert and firmly tighten three set screws.

Note- Do not tighten down set screws until all three are partly screwed in.



(6) Remove and set aside bottom cap by rotating counter-clockwise.

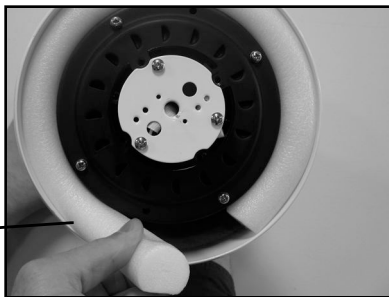


(7) Disassemble rotor from fan motor by removing the four rotor screws as shown. Keep rotor screws for reinstallation in step **(10)**.

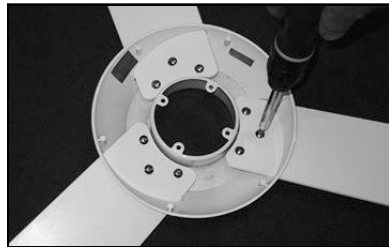


(8) IMPORTANT: Remove packing material from space between motor and housing.

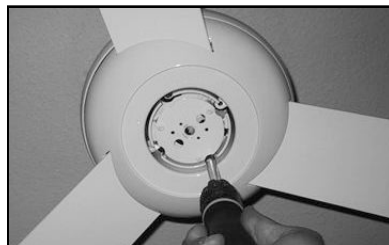
packing material



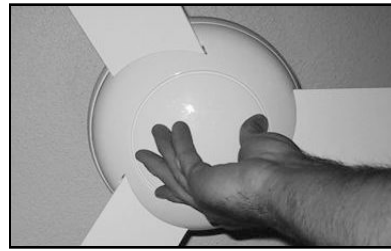
(9) Carefully insert blades into rotor slots, and using pan head screws from hardware package, secure blades to rotor.



(10) Reinstall rotor using the four rotor screws from step **(7)**. Be sure screw tabs on rotor are properly aligned with correct holes on motor.

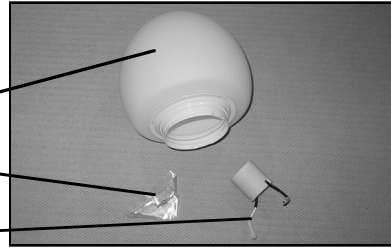


(11) Reinstall bottom cap by rotating in the clock wise direction, or if using the optional light, proceed to step **(12)**.

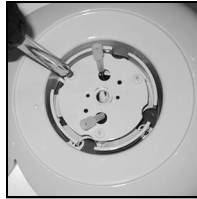


(12) To install optional light kit, begin by identifying all parts. Then follow steps **(a)** through **(e)**:

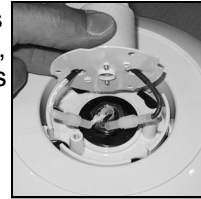
globe
socket screws
socket



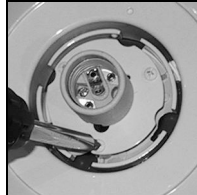
(a) Remove the three socket plate screws and set aside for step **(c)**.



(b) Run socket wires through socket plate, connect to wire leads from fan, and screw socket to socket plate with socket screws.



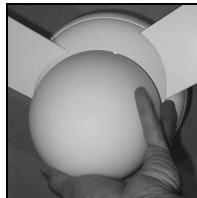
(c) Reinstall socket plate with screws from step **(a)**.



(d) Install standard (A-19) lamp (75 watt max.). Lamp not included.



(e) Align channels in globe with fittings on fan and rotate clockwise until securely in place.



(13) Your fan is reversible for summer and winter operation. The reverse switch is located on the side of the fan body. The LEFT position is for summer and the RIGHT position is for winter.

reverse switch



(14) Install control as described in the control installation instructions.

(15) The rotor and motor of your fan have been dynamically balanced at the factory. In addition, the blades have been matched to the nearest gram to ensure a well balanced ceiling fan. Furthermore, a blade balancing kit has been included with your fan. Please refer to the instructions packaged with the balancing kit should your fan require additional balancing.